



**King Industries, Inc.**  
**Job Description**  
**Warehouse Manager**

**Location- Norwalk, CT**

King Industries is actively looking to hire a Warehouse Manager responsible for Inventory Control and Operations for our Norwalk, CT Warehouse. Ideal candidates should have a bachelor's degree in a related field that supports the needs of chemical manufacturing operations (logistics, supply chain management and/or business administration), as well as five to ten years supervisory experience of employees and/or contractors.

**Skills Required:**

- Strong leadership and interpersonal personal skills.
- Autonomous and a self-starter capable of independent action and decision making.
- Ability to work effectively across multiple production departments.
- Creative problem-solving capabilities.
- Superior eye towards SH&E leadership

**Education and Experience Requirements:**

- Bachelor of Science (logistics, supply chain management and/or business administration).
- 5-10 years of team supervisory / management / leadership experience.
- Working knowledge and experience in handling, warehouse storage, labeling and shipping regulations for hazardous chemicals.
- High level experience with SAGE ERP software or equivalent inventory management systems.

**Duties and Responsibilities:**

- Key Learning Responsibilities:
  - Understand and learn all Warehouse operations. Be out on the floor assisting warehouse personnel and leading by example.
  - Walk around all 3 company warehouse areas to ensure all safe work practices are being followed.
  - Develop a detailed understanding of Raw Material and Finished Product demand and movement needs by working directly with production and customer service teams.
  - Develop a detailed understanding of the SAGE ERP software and activities related to the following:
    - Production / inventory workflow / daily Inventory adjustments
    - Coordinate the intake of Raw Material with warehouse spacing
    - RM and FP inventory

- Forecasting and/or ordering production consumables
- Key Management Responsibilities:
  - Manage strategic and physical planning aspects of RM and FP inventory.
  - Work with Production, Purchasing & Customer Service to ensure accurate inventory counts.
  - Oversee coordination of in-bound shipments, including any associated validation/quality control requirements.
  - Supervise all warehouse and material handling activities.
  - Conduct quarterly inventory of Finished product and raw materials.
- Other Specific Functions:
  - Review outbound shipping schedules with the Customer Service Manager and inbound shipping schedules for key raw materials with the Purchasing Manager.
  - Coordinate with customer service and purchasing departments to align activities to ensure incident-free operations.
  - Coordinate with Production management to utilize off shift material handlers for pre-staging of raw materials and warehouse transferring of outgoing finish goods.
  - Manage team schedules and duties with Warehouse Foreman.
  - Manage performance review and career development of all warehouse and material handling personnel.
- General Employee Expectations:
  - Work with EHS&Q to Maintain 100% compliance of certifications and safety training for all responsible personnel.  
Maintain a general knowledge of ISO 9001, ISO 14001 & ISO 45001:2018. requirements and support internal audit needs Assist with implementation of Incident Investigation root cause analysis recommendations. CAR's and PAR's from all three ISO Management systems.
  - Manage and coordinate quarterly inventory assessments; investigate, report, and resolve major variances to senior production managers.

To apply for this position, please send your cover letter and resume to [careers@kingindustries.com](mailto:careers@kingindustries.com).